

Role and Tasks of NCC

1. Broad bases responsibilities at NCC are enumerated below. HQ DG NCC will coordinate relief efforts and advise State Directorates on regularization of ration, FOL and stores. Main work is required to be done at State, Group and Unit level. The broad outline is as given below which has been amply elaborated for state level and below organization in the SOPs for each type of disaster.

2. **HQ DG NCC.**

(a) **Role of HQ DG NCC.** To coordinate relief of disaster as over all coordinator.

(b) **Role of Branches.**

(i) **Training Branch.**

(aa) Formulation and promulgation of SOPs

(ab) Establishment and functioning of Control Rooms at HQ DG NCC.

(ac) Issue of certificates of participation based on which the cadet's contribution is to be recognized by the State Government.

(ii) **P&C Branch.** Publicity in national media at Delhi based on material received from the State Directorate.

(iii) **P&F Branch.** Financial aspects to include Group insurance and regularization of expenditure.

(iv) **Logistics Branch.** Assessment of assistance required and provision of logistic requirements as asked by State Directorate and regularization of FOL and Stores used.

(v) **MS Branch.** Legal Aspects including recognition of aid provided by State Governments.

(c) **Documentation.** Each internal branch will provide list of documents pertaining to them for Aid to Civil Authority for each type of disaster to State Directorates.

3. **State Directorates.**

- (a) Formulation of SOPs/Plans within the State. Updation of data.
- (b) Strength of cadets (unit wise).
- (c) Establishment of Control Room.
- (d) Coordination with State Administration.
- (e) Training of NCC Cadets.
- (f) Check list of Warning Systems.
- (g) Communication systems available and required.
- (h) Capacity Building of units and cadets.
- (j) Elaborate role of Officers, ANOs and PI Staff.

4. **Group Headquarters.**

- (a) Revision of Plans and SOPs pertaining to their given area updation of data.
- (b) Establishment of Control Room.
- (c) Rehearsal & planning for Training of Offrs/PI Staff/ANOs/Cadets.
- (d) Monitoring of SOPs/Plans.
- (e) Mitigation measures. Physical preparedness to prevent loss due to disaster.
- (f) Strengthening of available Data base.
- (g) Documentation.
- (h) Role of Officers, ANOs, PI Staff at Group HQs.

5. **NCC Battalion/Unit.**

- (a) Revision and Monitoring of SOPs/Plans.

- (b) Strengthening and Monitoring resources & strength.
 - (c) Strengthening data base.
 - (d) Training in disaster management.
 - (e) Check list up-date and monitoring.
 - (f) Physical mustering of strength and resources.
 - (g) Elaborate role of Unit Commander and PI Staff.
 - (h) Motivation.
 - (j) Mental make up.
 - (k) Psychological conditioning of cadets.
6. **Educational Institution/Group of Cadets.**
- (a) Rehearsal of DO's and Don'ts.
 - (b) Awareness of Disaster.
 - (c) Physical presence of ANO's, NCC Appointments & Cadets.
 - (d) Check list of items needed in disaster situation.
 - (e) Training for preparation and execution of plans/SOPs.
 - (f) Delegation of responsibility.
7. **Individuals.**
- (a) Knowledge of Plans.
 - (b) Risk factor knowledge.
 - (c) Training.
 - (d) Awareness.
 - (e) Responding to Warnings.

Active Involvement of NCC

8. **Actions at District Headquarters for District Contingency Plans in Earthquake.** Cyclone, Flood, and Drought along with recommended contributions of NCC are given in subsequent Paragraphs.

9. **Earthquake Action Plan.**

(a) **Planning and Preparation.** To be prepared well in advance at Units/Group HQ's

(b) **Identification of Earthquake Prone Areas.** To be done at District and State Administration level.

(c) **Identification of Problems:**

(i) Loss of human life. Search by NCC Cadets.

(ii) Casualties buried under fallen debris. Help removal of debris by NCC cadets.

(iii) Destruction and Damage to Buildings. Civil Administration undertakes repair work. NCC cadets keep vigil.

(iv) Disruption of civic amenities, e.g. electricity, water, transport, medical, telephones, civil supplies etc. Assistance for restoration by NCC cadets.

(v) Landslide in hilly areas. Assistance by NCC cadets.

(vi) Exposure to disease and danger of epidemics. Education of population by NCC cadets.

(vii) Breakdown of law and order. Assistance to civil police by NCC cadets.

(viii) Breakdown of normal Government machinery in affected areas due to Government servants themselves being affected by earthquake. Assistance to NGOs by NCC cadets.

(ix) Loss of morale. Restore confidence amongst people by interacting with them.

(x) Movement of population. Assist in Traffic Regulation and control by NCC cadets.

(d) **Identification and Mobilisation of Resources.** Mobilisation of available NCC cadet strength by Group HQs / Units as per SOPs.

(e) **Command and Control.** NCC organization in tandem with Civil Administration.

(f) **Advance Preparatory Action.** Suggested action at NCC HQs are:-

(i) Preparation of Plans and skeleton organization in advance.

(ii) Training of cadets.

(iii) Establishment of alternative means of mobile communications.

(iv) Plans for rescue of casualties trapped under-debris.

(v) Medical plans for first aid.

(vi) Removal of Debris.

(vii) Emergency sanitation, alternative supplies of water, salvage and custody of valuables, procurement, distribution/accounting of gift stores, care of animals etc.

(viii) Provision of facilities e.g. establishment of camps, information and guidance on essential matters, evacuation of people, alternative of facilities including food, clothing and shelter.

(ix) Protection of properties including objects of art and things of cultural importance.

(x) Publicity.

(xi) Prevention of panic and upkeep of morale.

(g) **After an Earthquake.**

(i) Instant reaction. Provision of medical, moral and material help.

(ii) Camp-work and Employment.

(iii) Information.

10. **Cyclone Action plan.**

(a) **Action After the First Warning.** Cadets must assist civil administration to ensure the following:-

(i) That sufficient stock of food grains, kerosene and other dry food commodities are available for distribution to the victims as provisioned by civil administration.

(ii) That Medical and Veterinary Departments are fully equipped with required Drugs and Vaccines for taking preventive steps after cyclone and to arrest the spread of epidemics by employing medical and veterinary unit cadets.

(iii) That action is taken for opening of cyclone shelters for providing the shelters.

(b) **Action After Receipt of the Second Warning (Actual Threat).**

(i) **Evaluation.** Threat perception and safety of own cadets.

(ii) **Restoration of traffic.** Help civil administration.

(iii) **Regulating of traffic on National Highways.** Assist civil administration.

(c) **Post-Cyclone Measures.**

(i) **Health Measures.** First Aid.

(ii) **Restoration of traffic.** Help civil administration.

(iii) Adequate number of mobile squads shall also be made available by NCC to help civil administration for clearing the fallen trees.

(iv) The Units/Group HQs must ensure build up of photographic record of the damage; simultaneously, using services of the local Officers or by employing local media men.

11. **Flood Action Plan.**

(a) **Pre-flood arrangements.**

- (i) Functioning of the Control Rooms.
- (ii) Installation of temporary Wireless in flood-prone areas.
- (iii) Arrangements of dry food stuff and other necessities of life as provisioned by civil administration.
- (iv) Health measures. Provision of First Aid.
- (v) Training in flood relief work.
- (vi) Organisation of relief parties.
- (vii) Other precautionary measures.
- (viii) Alternative drinking water supply arrangements.

(b) **Arrangements During and After Floods.**

- (i) Organising rescue operations.
- (ii) Organising shelter for the people in distress.
- (iii) Provision of basic amenities like drinking water, sanitation and public health care and arrangements of cooked food in the relief camps.
- (iv) Organising enough relief parties to the rescue of the marooned people within a reasonable time limit.
- (v) Repairs and reconstruction of infrastructural facilities such as roads, embankments. Resettlement of flood prone areas.
- (vi) Health measures. Provision of First Aid.

12. **Drought Action Plan.**

(a) **Early Warning System.**

(b) **Drinking Water.**

(i) Help Civil Administration in implementation of a detailed contingency plan for supply of drinking water in rural areas formulated with technical help from the Central Ground Water Board (CGWB).

(ii) Help Civil Administration in implementation of plans to supply drinking water in urban areas through bores, tanker special trains and other suitable measures.

(iii) Continuously monitor rural and urban drinking water availability in drought affected areas and keep civil administration informed.

(c) **Public Health.**

(i) Disinfect drinking water sources to prevent the spread of water-borne diseases.

(ii) Draw up plans to cope with likely epidemics.

(iii) Constant surveillance of public health measures including immunization to be undertaken.

(iv) The nutritional requirements of all the children, expectant mothers and nursing mothers should be taken care of.